

**WORLEY FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
BUDGET HEARING / REGULAR MEETING**

August 27, 2019 4:30 PM
31541 S Highway 95, Worley, ID 83876

CALL TO ORDER

CHAIRMAN HISE called the meeting to order at 04:22 p.m.

COMMISSIONERS PRESENT: Chairman Hise, Commissioner Joy, Commissioner Drechsel

OTHERS PRESENT: Chief Sneve, Chief Templeton, Secretary Saranto

AMEND AGENDA

There were no amendments to the agenda.

ADOPTION OF FINAL FY2020 OPERATING BUDGET

- The biggest changes to the budget were revenue account #4025 Contingency Fund Forward increased by \$168,346.00. The increase is for account #8001 Capital Equipment and #8002 Capital Facilities.
- The Revenue account #4009 MKI - MOU increased by \$29,000.00. Idaho is not set up to legally do a JPA or Fire Authority, so if you wanted to merge the 2 organizations it would have to go to the vote of both districts.

COMMISSIONER JOY moved to adopt the FY2020 Operating Budget as submitted.
COMMISSIONER DRECHSEL 2nd. **Motion Carried.**

CHAIRMAN HISE called for roll call vote:

ROLL CALL VOTE:

Chairman Hise:	Yes
Commissioner Drechsel:	Yes
Commissioner Joy:	Yes

Motion Carried

CONSENT CALENDAR

The consent calendar was presented for review as follows:

- a. Approval of Regular Monthly Meeting of July 30, 2019 as presented
- b. Approval of Paid Bills Lists
- c. Review of Financial Reports

COMMISSIONER JOY moved to approve the August 27, 2019 Consent Calendar as presented.
COMMISSIONER DRECHSEL 2nd. **Motion Carried.**

CHAIRMAN HISE called for roll call vote:

ROLL CALL VOTE:

Chairman Hise: Yes

Commissioner Drechsel: Yes

Commissioner Joy: Yes

Motion Carried

CHIEF'S REPORT

Report Provided

DEPUTY CHIEF'S REPORT

Report Provided

OLD BUSINESS

a. Commissioners Compensation - Action Item

Idaho Statue 31-1421 Compensation and Benefits has changed commissioner compensation from \$75 per meeting to \$100. Do we want to raise our compensation?

After a brief discussion:

COMMISSIONER DRECHSEL moved to raise the commissioner's compensation to \$100.00 per meeting starting Oct. 1, 2019. COMMISSIONER JOY 2nd. **Motion Carried.**

CHAIRMAN HISE called for roll call vote:

ROLL CALL VOTE:

Chairman Hise: Yes

Commissioner Drechsel: Yes

Commissioner Joy: Yes

Motion Carried

NEW BUSINESS

a. RES# 2019-02 Adopt 2019-2020 Budget - Action Item

See attached

COMMISSIONER DRECHSEL moved to adopt RES # 2019-02 - FY20 Budget. COMMISSIONER JOY 2nd. **Motion Carried.**

CHAIRMAN HISE called for roll call vote:

ROLL CALL VOTE:

Chairman Hise: Yes

Commissioner Drechsel: Yes

Commissioner Joy: Yes

Motion Carried

b. Surplus Pontoon Boat - Discussion

CHIEF TEMPLETON stated that we are not using the pontoon boat. It is not the safest vessel and has been out of the water for approx. 4 years, it has not even been started.

COMMISSIONER JOY thought there might be a market for it. Let's put it on the agenda for the next meeting.

PUBLIC COMMENTARY

None

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

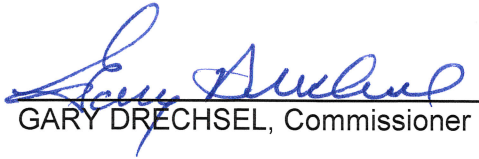
CHAIRMAN HISE mentioned that he will not be able to make the Oct 29th meeting. Do we want to change it? After a brief discussion it was decided to change the meeting to Oct. 22, 2019.

MOTION TO ADJOURN

COMMISSIONER JOY moved to adjourn the meeting, COMMISSIONER DRECHSEL 2nd the motion: **Motion Carried 5:10 P.M.**



RON HISE, Chairman

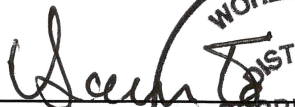


GARY DRECHSEL, Commissioner



ED JOY, Commissioner

ATTEST BY:


Carmen Saranto, District Secretary

Chiefs Report

August 2019

- Attended Officers Meeting at Sta. #1 08/05
- Duty Crew moved E435 from Sta.#5 and placed unit at Sta.#7 for storage 08/05
- Duty Crew moved E422 from Sta. 2 and placed unit into service at Sta. #5 08/05
- Duty Crew moved E426 from Sta. #6 and placed unit into service at Sta. #2 08/05
- Picked up Station supplies in Coeur D'Alene 08/06
- Received Subpoena regarding an EMS incident 08/07 Request was forwarded to KCEMSS 08/07
- Lake City Heating serviced HVAC units at Sta. #1 08/07
- Overhead Door Company repaired door at Sta. #6 08/08
- Attended Memorial Service for Art Hunter (former WFD volunteer) at Rockford Bay 08/10
- Met with EMS Chief Keeley regarding Stand-By at Coeur D' Alene Casino MMA Fights 08/13
- Performed on-site road inspection for residence 08/15
- 2- Mica Kidd Island Personnel covered MMA Stand-By at Coeur D'Alene Casino with R480 08/17
- Installed Lock Box for residence off of Estrella Dr. 08/19
- Dep. Chief Ron and I attended Responder Training at Plummer/Worley School 08/20
- Ordered Ballistic Vests for On-Duty Crew and Chiefs 08/21
- Attended KCEMSS BLS/QRU Meeting 08/22
- Performed misc. repairs to apparatus and Equipment
- Signed a few Building Permit Apps., C/O sign-offs

Next Month

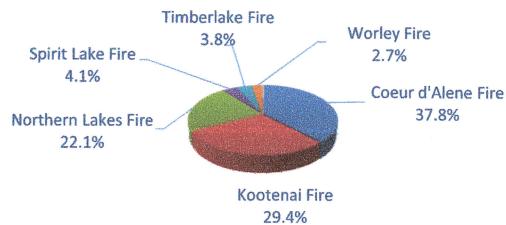
- Offices will be closed 09/02 for Labor Day Holiday
- Continue work on Tender project at Sta. #2
- Place Ballistic Vests into service and draft SOG

KCEMSS - FY 2019 Billable Call Information By District

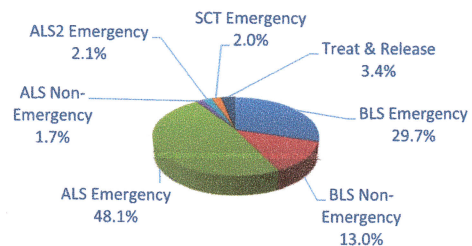
Note: This is gross revenue before contractual adjustments and bad debt writeoffs. For average collected revenue multiply by 51%.

District:	First 6 Months			APRIL 2019		MAY 2019		JUNE 2019		JULY 2019		YTD				
	Oct'18 - Mar'19											FY2019	FY2019	Avg.	% of	% of
	Calls Billed	Charges	Avg. Bill	Calls Billed	Charges	Calls Billed	Charges	Calls Billed	Charges	Calls Billed	Charges	YTD Calls	YTD Gross Charges	Gross Billing	Calls	Rev.
M31	876	\$ 674,570		139	\$ 106,961	152	\$ 118,273	142	\$ 111,776	156	\$ 117,725	1465	\$ 1,129,304			
A32	1,296	\$ 972,234		226	\$ 168,531	237	\$ 177,676	192	\$ 144,466	222	\$ 164,835	2173	\$ 1,627,741			
A33	38	\$ 30,022		9	\$ 8,624	3	\$ 639	3	\$ 1,574	10	\$ 5,382	63	\$ 46,241			
Coeur d'Alene:	2210	\$ 1,676,826	\$ 759	374	\$ 284,116	392	\$ 296,587	337	\$ 257,815	388	\$ 287,942	3701	\$ 2,803,287	\$ 757	42.0%	37.8%
M11	719	\$ 617,301		131	\$ 110,636	125	\$ 105,655	120	\$ 106,232	126	\$ 112,615	1221	\$ 1,052,439			
A12	44	\$ 12,161		8	\$ 2,542	11	\$ 2,449	7	\$ 2,393	14	\$ 3,194	84	\$ 22,739			
M13	775	\$ 649,346		133	\$ 113,305	133	\$ 114,408	118	\$ 111,468	140	\$ 118,491	1299	\$ 1,107,018			
Kootenai:	1,538	\$ 1,278,808	\$ 831	272	\$ 226,483	269	\$ 222,512	245	\$ 220,094	280	\$ 234,300	2604	\$ 2,182,197	\$ 838	29.5%	29.4%
M51	640	\$ 524,735		115	\$ 94,064	105	\$ 86,031	104	\$ 85,134	100	\$ 79,003	1064	\$ 868,968			
A53	9	\$ 4,782		1	\$ 611	4	\$ 1,356	0	\$ -	0	\$ -	14	\$ 6,749			
M52	444	\$ 468,988		56	\$ 59,172	68	\$ 85,205	74	\$ 77,309	68	\$ 69,915	710	\$ 760,589			
Northern Lakes:	1,093	\$ 998,506	\$ 914	172	\$ 153,847	177	\$ 172,592	178	\$ 162,443	168	\$ 148,918	1788	\$ 1,636,306	\$ 915	20.3%	22.1%
EMS 81	168	\$ 189,005		32	\$ 34,093	14	\$ 14,844	28	\$ 31,811	32	\$ 35,852	274	\$ 305,606			
EMS 82	-	\$ -		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -			
Spirit Lake:	168	\$ 189,005	\$ 1,125	32	\$ 34,093	14	\$ 14,844	28	\$ 31,811	32	\$ 35,852	274	\$ 305,606	\$ 1,115	3.1%	4.1%
EMS 61	147	\$ 152,274		15	\$ 15,149	33	\$ 33,564	22	\$ 22,638	37	\$ 40,314	254	\$ 263,938			
EMS 63	5	\$ 4,993		0	\$ -	0	\$ -	5	\$ 4,952	10	\$ 9,706	20	\$ 19,650			
Timberlake:	152	\$ 157,267	\$ 1,035	15	\$ 15,149	33	\$ 33,564	27	\$ 27,589	47	\$ 50,020	274	\$ 283,589	\$ 1,035	3.1%	3.8%
EMS 41	103	\$ 114,218		16	\$ 18,133	18	\$ 20,202	21	\$ 24,445	19	\$ 21,003	177	\$ 198,000			
EMS 42	-	\$ -		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -			
Worley Fire:	103	\$ 114,218	\$ 1,109	16	\$ 18,133	18	\$ 20,202	21	\$ 24,445	19	\$ 21,003	177	\$ 198,000	\$ 1,119	2.0%	2.7%
Hauser Lake:	1	\$ 925	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 925	\$ 925	0.0%	0.0%
SYSTEM TOTAL	5264	\$ 4,415,554	\$ 839	881	\$ 731,821	903	\$ 760,301	836	\$ 724,197	934	\$ 778,036	8819	\$ 7,409,909	\$ 840	100%	100%

% OF GROSS REVENUE GENERATED BY DISTRICT



TYPES OF CALLS



KCEMSS - Emergency 9-1-1 Calls vs. Non-Emergent Facility to Facility Calls - FY2019 + Prior Year Comparison

(*Note - this is gross revenue. After contractual adjustments and bad debt write off - approximately 51% of this will be collected)

DESCRIPTION	FY2015			FY2016			FY2017			FY2018			FY2019		
	Calls	Gross Rev.	% of Calls:	Calls	Gross Rev.	% of Calls:	Calls	Gross Rev.	% of Calls:	Calls	Gross Rev.	% of Calls:	Calls	Gross Rev.	% of Calls:
	Oct - July			Oct - July			Oct - July			Oct - July			Oct - June		
Emergency:															
BLS EMERG BASE RATE	2,752	\$ 1,622,219	36%	2,432	\$ 1,482,828.00	30%	3,121	\$ 1,884,896	36%	3,305	\$ 1,992,053	37%	2,616	\$ 1,622,512	30%
ALS EMERG BASE RATE	3,089	\$ 2,341,952	41%	3,938	\$ 3,077,961.00	49%	3,633	\$ 2,836,490	42%	3,602	\$ 2,815,374	40%	4,238	\$ 3,414,096	48%
ALS2 EMERG BASE RATE	211	\$ 181,750	3%	212	\$ 188,197.00	3%	245	\$ 218,945	3%	225	\$ 199,778	3%	185	\$ 168,645	2%
TREAT - NO TRANSPORT	196	\$ 40,900	3%	217	\$ 51,712.00	3%	224	\$ 51,994	3%	286	\$ 61,496	3%	299	\$ 67,548	3%
Mileage & Drug Split:		\$ 725,877			\$ 839,001.49			\$ 900,489			\$ 910,410			\$ 922,242	
	6,248	\$ 4,912,698	83%	6,799	\$ 5,639,699.49	84%	7,223	\$ 5,892,813	84%	7,418	\$ 5,979,112	83%	7,338	\$ 6,195,042	83%
Non-Emergent & CCT:															
BLS NON EMERG BASE RATE	987	\$ 548,675	13%	1,001	\$ 565,898.00	12%	1,037	\$ 585,897	12%	1,089	\$ 613,972	12%	1,150	\$ 664,866	13%
ALS NON EMERG BASE RATE	117	\$ 86,400	2%	106	\$ 80,443.00	1%	143	\$ 109,077	2%	173	\$ 129,780	2%	154	\$ 120,040	2%
SCT EMERG BASE RATE	212	\$ 222,400	3%	162	\$ 173,316.00	2%	164	\$ 177,828	2%	220	\$ 233,192	2%	177	\$ 192,461	2%
Mileage & Drug Split:		\$ 252,142			\$ 204,630.91			\$ 228,765			\$ 233,037.49			\$ 237,500	
	1,316	\$ 1,109,617	17%	1,269	\$ 1,024,287.91	16%	1,344	\$ 1,101,567	16%	1,482	\$ 1,209,981	17%	1,481	\$ 1,214,867	17%
Total to date:	7,564	\$ 6,022,314		8,068	\$ 6,663,987.40		8,567	\$ 6,994,381		8,900	\$ 7,189,093		8,819	\$ 7,409,909	

Emergency Calls: (80) Down from previous year
Non Emergency Calls: 42 Up from previous year
CCT Calls: (43) Down from previous year

Billable Call Increase (Decrease) Total: (81) Down from previous year
Billable Call Increase (Decrease) %: -0.9% Down from previous year

(Note: This is a comparison to prior year and does not take the budget into account)

Gross Revenue Increase (Decrease): \$ 220,816 Up from previous year
Revenue Increase (Decrease) %: 3.1% Up from previous year

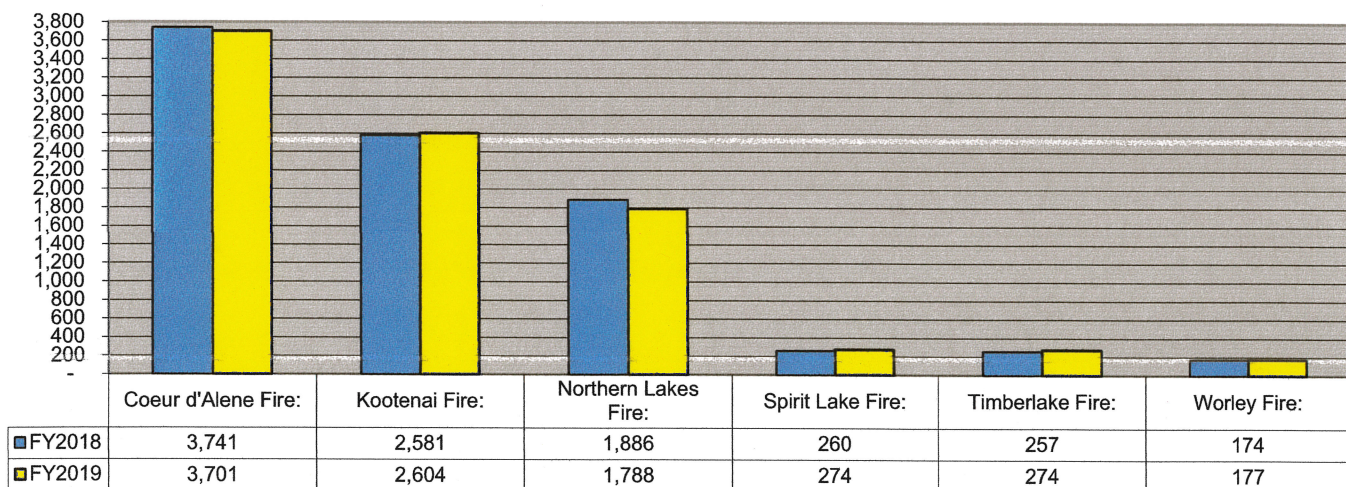
Revenue Increase due to Rate Increase: \$ 220,162 3.1%
Revenue Increase (Decrease) due to Call Volume Increase (Decrease): \$ (65,429) -0.9%
Revenue Increase (Decrease) due to Level of Service Shifts: \$ 66,083 0.9%
\$ 220,816 3.1%

Budget Gross Revenue is 8.1% over prior year actuals, which includes a 3% rate increase: \$ 582,317 inc. needed to meet budget

KCEMSS - Billed Calls & Gross Revenue - 10 Month Comparison

Agency / Unit:	FY2018			FY2019			Increase (Decrease) in # of Billed Calls:	%	Increase (Decrease) in Gross Amb. Revenue:	%
	Oct - July			Oct - July						
	Calls Billed	Charges	Avg Bill	Calls Billed	Charges	Avg Bill				
M31	1,471	\$ 1,098,150		1,465	\$ 1,129,304					
A32	2,204	\$ 1,565,296		2,173	\$ 1,627,741					
A33	66	\$ 26,996		63	\$ 46,241					
Coeur d'Alene Fire:	3,741	\$ 2,690,442	\$ 719	3,701	\$ 2,803,287	\$ 757	-40	-1.1%	112,845	4.2%
M11	1,206	\$ 1,012,848		1,221	\$ 1,052,439					
A12	63	\$ 30,328		84	\$ 22,739					
M13	1,312	\$ 1,064,690		1,299	\$ 1,107,018					
Kootenai Fire:	2,581	\$ 2,107,867	\$ 817	2,604	\$ 2,182,197	\$ 838	23	0.9%	74,330	3.5%
M51	1,102	\$ 861,449		1,064	\$ 868,968					
A53	12	\$ 29,471		14	\$ 6,749					
M52	772	\$ 766,784		710	\$ 760,589					
Northern Lakes Fire:	1,886	\$ 1,657,704	\$ 879	1,788	\$ 1,636,306	\$ 915	-98	-5.2%	(21,398)	-1.3%
EMS 81	258	\$ 283,894		274	\$ 305,606					
EMS 83	2	\$ 2,152								
Spirit Lake Fire:	260	\$ 286,046	\$ 1,100	274	\$ 305,606	\$ 1,115	14	5.4%	19,560	6.8%
EMS 61	249	\$ 247,988		254	\$ 263,938					
EMS 63	8	\$ 7,696		20	\$ 19,650					
Timberlake Fire:	257	\$ 255,684	\$ 995	274	\$ 283,589	\$ 1,035	17	6.6%	27,905	10.9%
EMS 41	174	\$ 190,082		177	\$ 198,000					
EMS 42	-	\$ -								
Worley Fire:	174	\$ 190,082	\$ 1,092	177	\$ 198,000	\$ 1,119	3	1.7%	7,918	4.2%
Hauser Lake Fire:	1	\$ 1,269		1	\$ 925		0		(345)	
System Total:	8,900	\$ 7,189,094	\$ 808	8,819	\$ 7,409,909	\$ 840	-81	-0.9%	220,814	3.1%

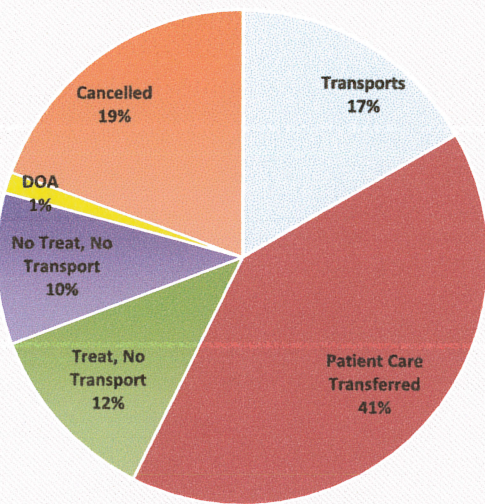
Billed Calls By District - Comparison FY18 vs. FY19



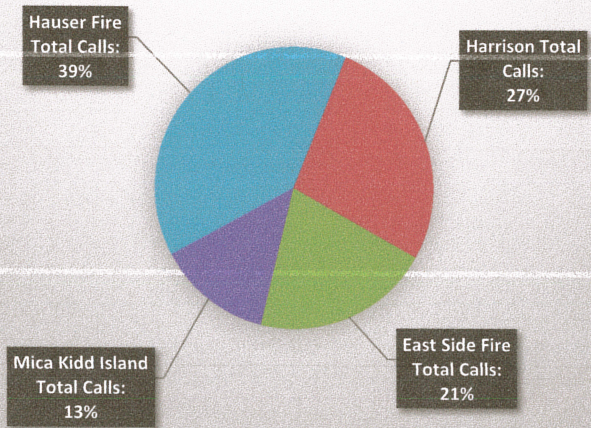
FY2019 - KCEMSS OUTLYING AGENCY RESPONSE DATA

Agency	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Year to Date
Harrison Total Calls:	9	6	8	5	6	8	8	9	8	14	0	0	81
East Side Fire Total Calls:	5	6	8	3	6	3	3	9	7	12	0	0	62
Mica Kidd Island Total Calls:	1	4	2	8	6	8	2	2	4	3	0	0	40
Hauser Fire Total Calls:	12	18	14	13	11	10	11	11	6	11	0	0	117
Totals:	27	34	32	29	29	29	24	31	25	40	0	0	300

Disposition Breakdown



FY2019 - CALLS YEAR TO DATE BY AGENCY





Worley Fire Protection District

Dedicated to the Protection of Life and Property

31541 S Highway 95, Worley, ID 83876
Office: 208.686.1718 *** Fax: 208.686.1191

Deputy Chief
Ron Templeton
rtempleton@worleyfire.com

Monthly Report

1. Responses:

- a. Calls to Date: 2018-328; 2019-309...1% decrease from last year at this time.

2. Operations:

- a. Yearly Projects: All Hydrant, hose testing is completed and data is being input into Fire Programs.
- b. Ladder Testing: Chief Sneve is working with Diversified Testing to get our ladders and Ladder truck test so they are compliant. Date TBD but should be fall-ish timeframe.
- c. Pump Testing: Larson Pump Testing will be testing pumps later this summer. Awaiting tentative test dates.
- d. Pontoon Boat: Out of service...ready to surplus once BOC approves.
- e. Ballistic Vest: Put four ballistic vest in service for active shooter, domestic violence, suicide and civil disturbance calls.
- f. EMS: KCEMSS will be providing monthly trainings in preparation to move duty crews to the advance level.

3. Training:

- a. Training Calendar: A training calendar has been created. Sent to department members.
- b. Monthly Trainings: Monthly trainings have been created and are on the calendar thru December 2019.
 - i. We will have two driver training sessions on the 7th and 21st of September. One at Mica and one at Worley.

4. Projects:

- a. Burn Control Room: Making Progress...hole cut for AC. Ready to finish walls off.
- b. Asphalt Training Grounds: Training Pad in front of Burn House is now asphalted. Will be an improvement for training around Burn House

5. Budget:

a. Operating Budget:

- i. Payroll: We are at 92.3 % of projected coming into the 4th quarter of the year. We look good to finish the year on budget for payroll...*Overtime took a large hit with several family related issues.
- ii. Phones: Cost of phones through Frontier has become untenable. The monthly bill is over \$900. We will be moving our business to Thompson Communications, they are a VoIP company. The transition will save us roughly 50% on our phone bill and improve service.